

RESOLVING RECONCILIATION ISSUES

Debtors, Creditors, Inventory, GL Trial Balance, BAS

Note: Myex can create customised solutions for you

#	Step	How
1	Confirm Scope in Writing	Result
2	Find out when Tax Work done ONLY REVIEW & FIX BACK TO LAST TAX DATE (e.g. 30 June 2009)	Result
3	Conduct Prelim Research to confirm Scope	Check for other Reconciliation Issues and check date 1 st out of balance Result
4	Issue Proposal	Result
5	Receive Signed Proposal	Result
6	Identify & Quantify Reconciliation Causes	Result
7	Document findings and provide client with journals / corrections to be done	Result
	DO NOT UPDATE DATA WITHOUT CLIENT SIGN-OFF	Result
8	Client processes journals	
	END	

Myex can create customised Solutions for you. Just contact our Support Team on 07 5479 1877